

**ARCHITECTS AND QUANTITY SURVEYORS
REGISTRATION BOARD**

1.1.1.1.1

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CONTINUING PROFESSIONAL DEVELOPMENT RECORD SHEET.

CRS/SEPT 2009

Note: Use extra sheets where necessary and or where you wish to enter many events/activities. Please see overleaf for list of activities acceptable for CPD.

NAME _____ REG. NO. _____

FIRM/EMPLOYER _____ TEL: _____ E-MAIL _____

YEAR OF ACTIVITY _____ TITLE OF EVENT/SEMINAR _____

ORGANISERS/SPONSORS _____ NAME OF REPRESENTATIVE _____ SIGNATURE _____

S/NO.	TOPIC COVERED	YOUR ROLE OR CONTRIBUTION (be specific e.g. as seminar participant, paper presenter, organizing committee member, examiner, researcher, etc.)	DATE OF EVENT	TIME IN HOURS	FOR OFFICIAL USE ONLY
					CPD POINTS AWARDED

DATE _____

SIGNATURE _____

CPD APPROVED COURSES AND ACTIVITIES:

Full compliance equals **20 hours per year**. Certification shall be on a biennial basis. The following are recommended to be approved CPD activities:-

1. AQRB - Professional Seminars and Workshops.
2. NCC - Professional Seminars and Workshops.
3. AAT/TIQS/ACET- Professional Seminars and Workshops.
4. NBAA - Professional Seminars and Workshops.
5. NBMM - Professional Seminars and Workshops.
6. TANROADS - Professional Seminars and Workshops.
7. ERB - Professional Seminars and Workshops.
8. CRB - Professional Seminars and Workshops.
9. TACECA/TABCA - Professional Seminars and Workshops.
10. UCLAS - Other Universities Seminars and Workshops.
11. Supervision of students in industrial training.
12. Supervision of graduates for experience requirements.
13. Work in management of professional associations.
14. Work as external examiner in training institutions.
15. Work as examiner for the Board's professional examinations.
16. IT Education.
17. Others e.g. Paper Presenter, Research, Arbitrator, Expert Witness, Public Committee/Probe Member, Jury Member In Competition, attending workshops etc.

Each of the institutions wishing their activities to be accredited for AQRB's CPD programme shall apply in advance of the event, and for annual events a permanent accreditation may be granted.

AWARD OF POINTS:

The following grouping will apply in award of CPD hours:-

- | | |
|--|-----------------------------------|
| 1. Formal Training - Short Course in Construction Industry <3 Months | - 15 HRS. |
| 2. Ditto <1 Year but >3 Months | - 30 HRS. |
| 3. Ditto over 1 Year directly related to Construction Industry | - 30 HRS.
per year of
study |
| 4. Ditto not related to Construction Industry but Associated with IT, Engineering, General Management, History of Arch. Antiquities, Sculptures, Surveying & Geo information Valuation | - 20 HRS.
Ditto. |
| 5. Information Technology of any duration but less than 3 Months | - 10 HRS. |
| 6. Presentation/Publication of Paper directly related to Construction Industry | - 10 HRS. |
| 7. Presentation/Publication of Paper not directly related to Construction Industry | - 6 HRS. |
| 8. Research, new additional knowledge | - 25 HRS. |
| 9. Arbitration | - 10 HRS. |
| 10. Expert Witness | - 10 HRS. |
| 11. Public Probes | - 10 HRS. |
| 12. Jury | - 10 HRS. |
| 13. Site Visits (Special Visits) with a brief report | - 6 HRS. |
| 14. Attending Workshops/Seminars & Participation in Management of Associations | - 8 HRS. |
| 15. Work in support of AQRB/Examination Candidates. | - 10 HRS. |
| 16. Attending AQRB Lecture Series | 2 HRS |

Assessment: <20 fail, meriting to disciplinary action.
>20 passed CPD requirements

